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[redacted] OFFICE OF SECURITY

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# OVERT & SEMI COVERT CASES

T/O Staff Applicants
Other Applicant Type
Office of Operations Contacts
Classified Procurement
Technical Contacts
Administrative Support
Miscellaneous

TOTAL OVERT AND SEMI COVERT CASES

Received

1137

869

219

189

133

119

Approved

T/O STAFF APPLICANT CASES
(Included in Total Cases)

Received

T/O STAFF APPLICANT CASES

TOTAL OVERT AND SEMI COVERT CASES

JANUARY FEBRUARY MARCH APRIL MAY JUNE JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER

1958

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Chart #1

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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of February 19 58

| TYPE OF CASE | PEND Beginning of Month | RECD During Month | PROCESSED | | | | | PENDING | |
|---|---|---|---|---|---|---|---|---|---|
| | | | Appd | Dis-Appd | Can-celed | Other Action | Total | Defd | Reg |
| 1. APPLICANT TYPE | | | | | | | | | |
| a. T/O Staff Applicants | 474 | 219 | 119 | 13 | 37 | 27 | 196 | 22 | 475 |
| b. Other Full Fld. Inves. | 723 | 217 | 89 | 7 | 24 | 104 | 224 | - | 716 |
| Totals | 1197 | 436 | 208 | 20 | 61 | 131 | 420 | 22 | 1191 |
| 2. CONTACT DIV. OO | | | | | | | | | |
| a. Citizens | 773 | 236 | | | | | 229 | - | 780 |
| b. Aliens | 41 | 17 | | | | | 17 | - | 41 |
| Totals | 814 | 253 | | | | | 246 | - | 821 |
| 3. CLASSIFIED PROCUREMENT | 518 | 164 | | | | | 241 | - | 441 |
| 4. TECHNICAL CONTACTS | 17 | 13 | | | | | 7 | - | 23 |
| 5. ADMIN. SUPPORT | 47 | 3 | | | | | 24 | - | 26 |
| 6. MISCELLANEOUS | 17 | 0 | | | | | 2 | - | 15 |
| Totals | 599 | 180 | | | | | 274 | - | 505 |
| GRAND TOTALS | 2610 | 869 | | | | | 940 | 22 | 2517 |

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TABLE A

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OFFICE OF SECURITY

## STATUS OF FIELD ACTIONS ON OVERT & SEMI-COVERT CASES

Month of February 19 58

| FIELD ACTIONS OR ASSIGNMENTS OF CASES SHOWN IN TABLE " " | PENDING Beginning of Month | RECEIVED During Month | COMPLETED During Month | PENDING End of Month |
|---|---|---|---|---|
| Field Office for full field investigation | 947 | 381 | 377 | 951 |
| DFO for Name Checks Only | 956 | 437 | 528 | 865 |
| Unassigned | | | | |
| Other | | | | |
| TOTALS | 1903 | 818 | 905 | 1816 |

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TABLE B

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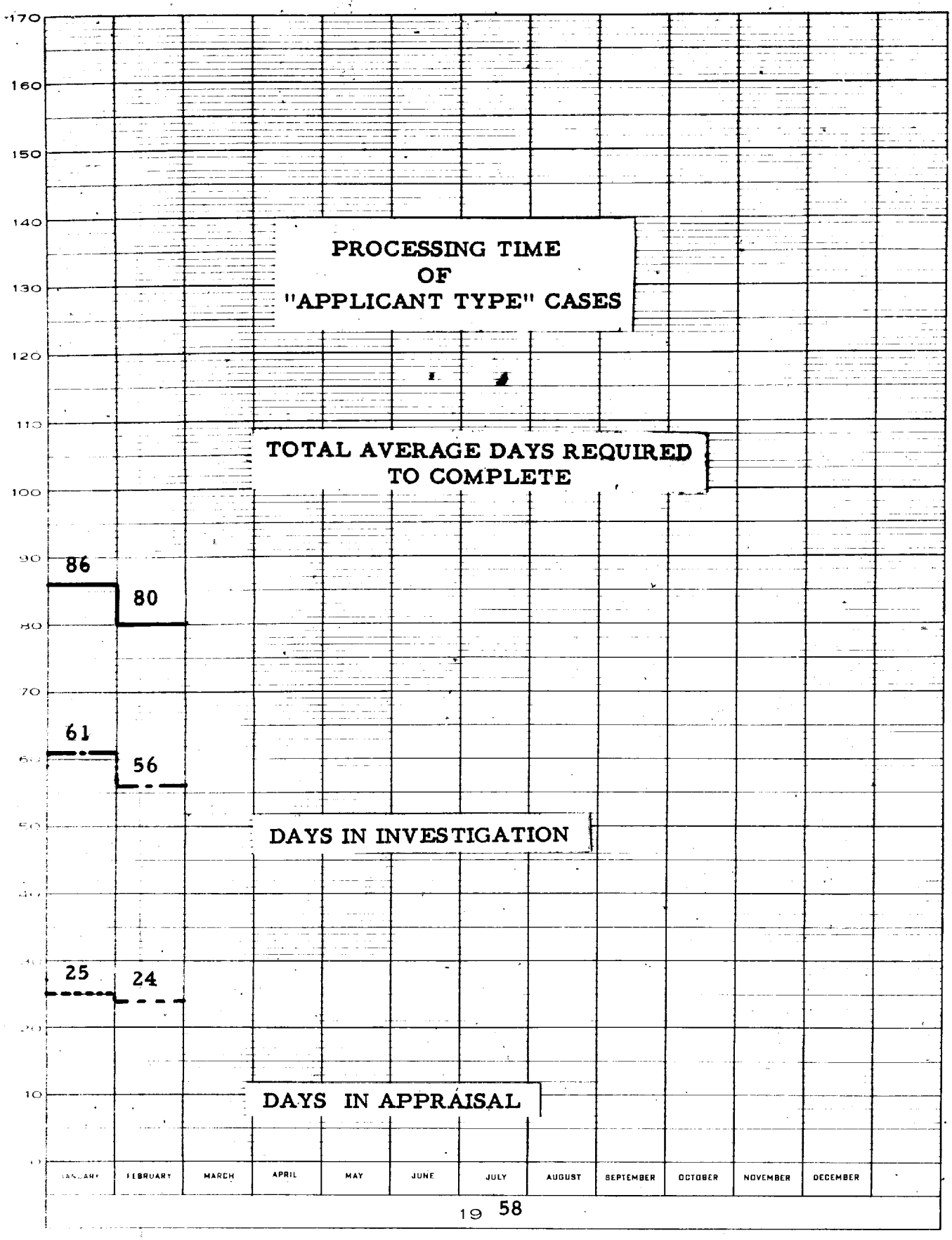


Chart #2

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of February 1958

| 1. PROCESSING TIME (For _____ Regular Cases) | | | |
|---|---|---|---|
| Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days): | DAYS in INVESTIGATION | DAYS in APPRAISAL | TOTAL DAYS |
| | 56 | 24 | 80 |

| 2. ANALYSIS OF PROCESSING TIME | CASES |
|---|---|
| a. Less than 30 days | 26 |
| b. 31 to 60 days | 12 |
| c. 61 to 90 days | 48 |
| d. 91 to 120 days | 57 |
| e. 121 to 150 days | 11 |
| f. over 150 days | 2 |

| 3. CASES PENDING OVER 90 DAYS | STATUS | |
|---|---|---|
| Number of "Applicant Type" cases | Deferred | Regular |
| received from Office of Personnel | 5 | 59 |
| and pending more than 90 days | Total 5 | 59 |

TABLE G

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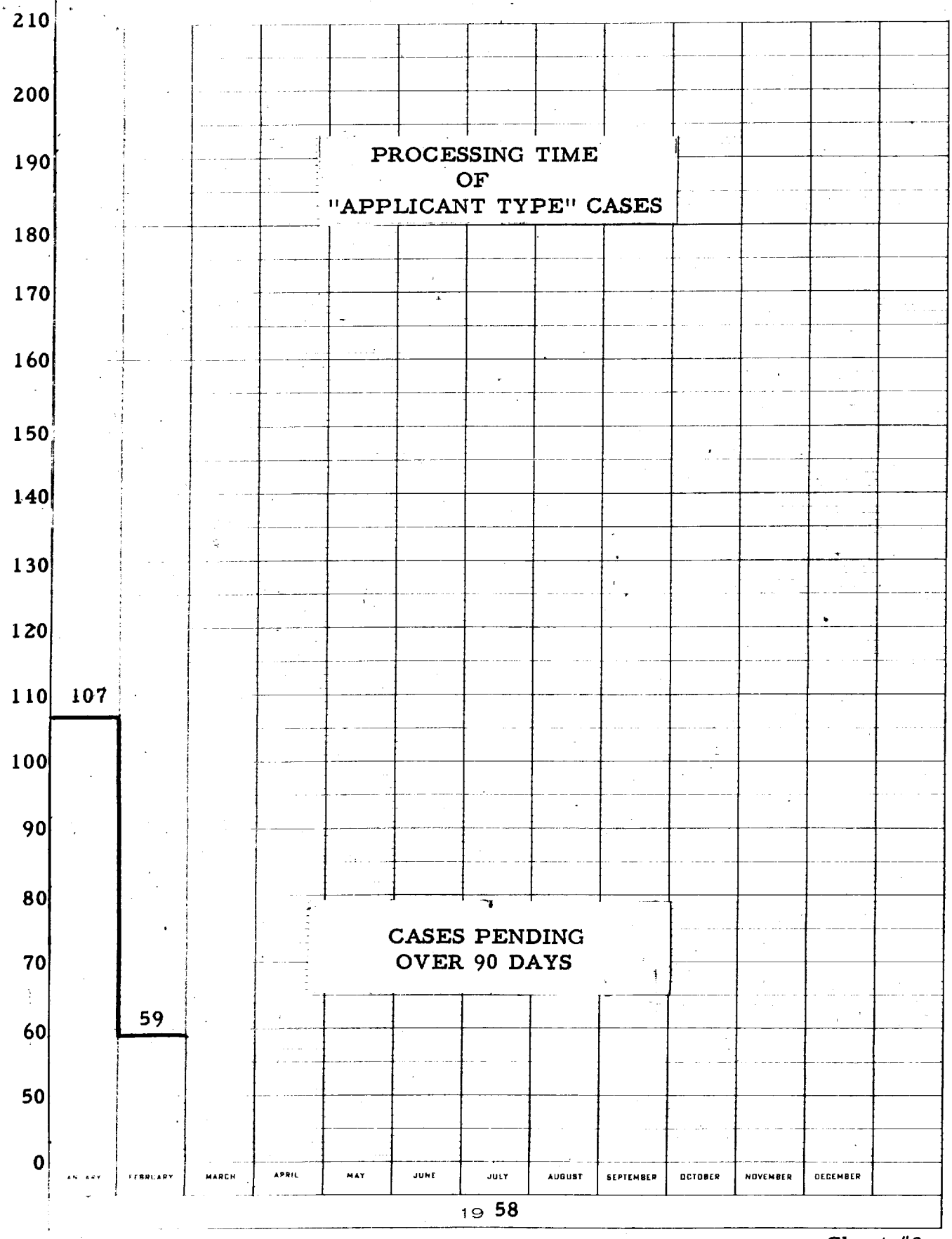


Chart #3

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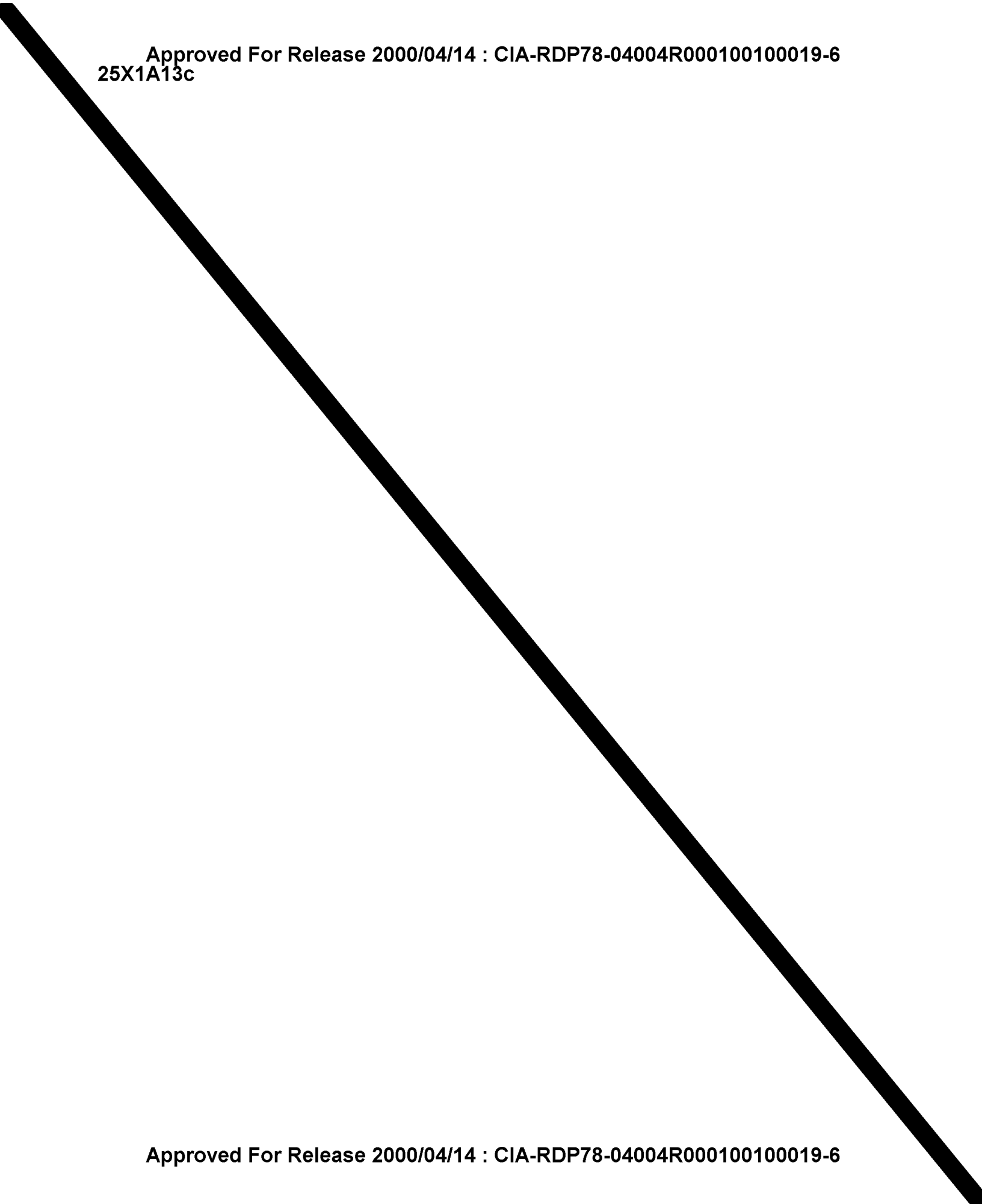

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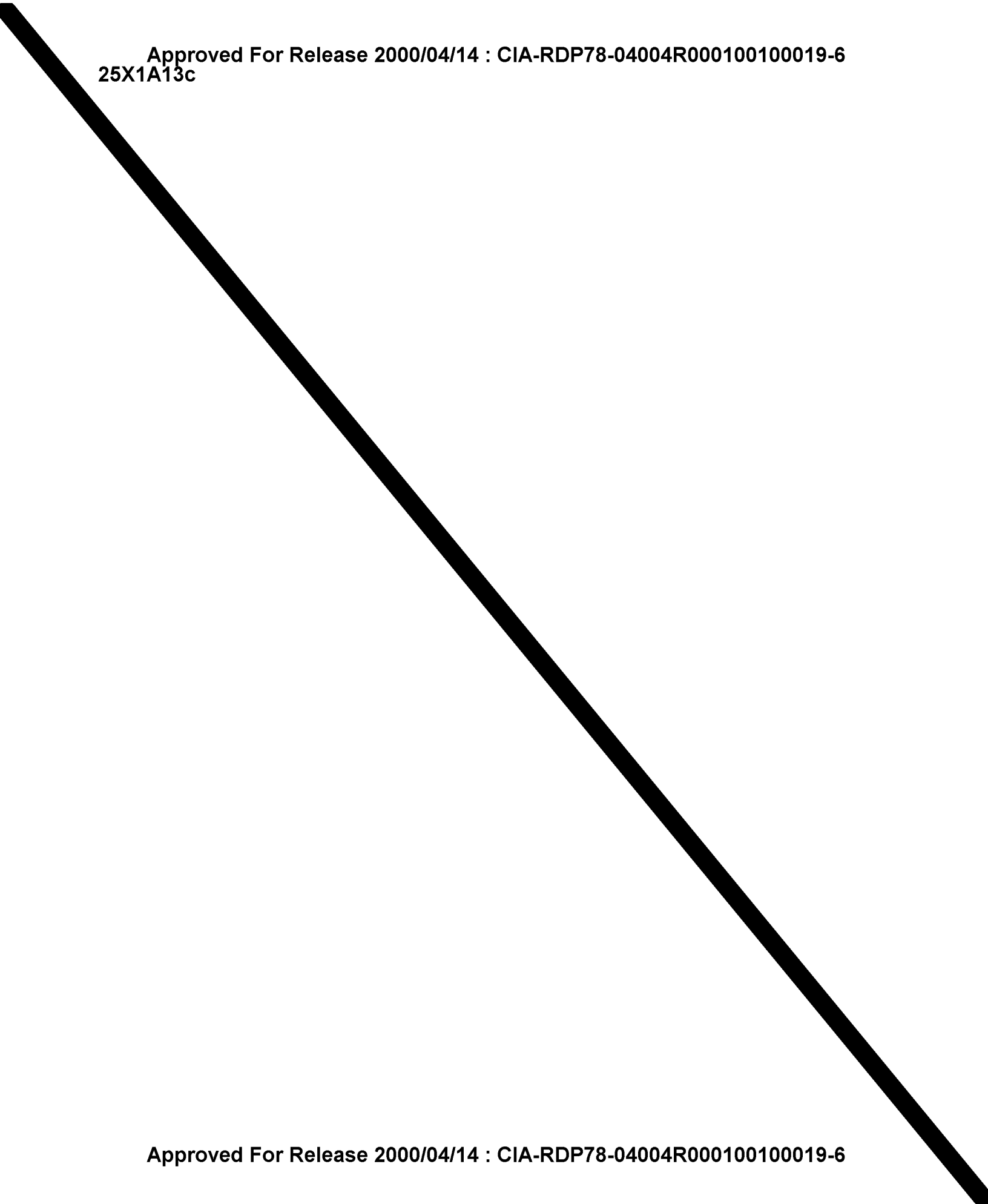

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OFFICE OF SECURITY

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of FEBRUARY 1958

| ACTIVITY | | ACTIONS |
|---|---|---|
| 1. Requests for CIA record checks received from other agencies | | 2000 |
| 2. Security files reviewed in response to other agency requests | | 147 |
| (Requests pending over 10 days 97 ) | | |
| 3. Employee interviews (Returnees, Resignees, Official Travelers and Special) | | 414 |
| 4. Employees' transfer and reassignment actions reviewed | | 424 |
| REQUESTS FOR APPROVAL OF: | Disapproved | Approved |
| 5. Training at outside institutions | 0 | 225 |
| 6. Private travel | 0 | 15 |
| 7. Manuscripts, speeches, books, etc. | 0 | 20 |
| (Total pages reviewed 358 ) | | |
| 8. Liaison contacts | 26 | 649 |
| 9. Miscellaneous outside activities | 1 | 263 |

TRAINING ACTIVITIES

1. Security personnel receiving training during month 45
2. Agency Security Indoctrination group lectures given 4
   (Attendance 85 )
3. Agency Security Reindoctrination Group Lectures Given - 8
   (Attendance - 434)
4. Office of Security Man-Hours devoted to training - 3,051
5. Total Man-Hours available to Office of Security during month - [redacted]
6. Per Cent of Man-Hours available to Office of Security devoted to training - [redacted]

25X9A2

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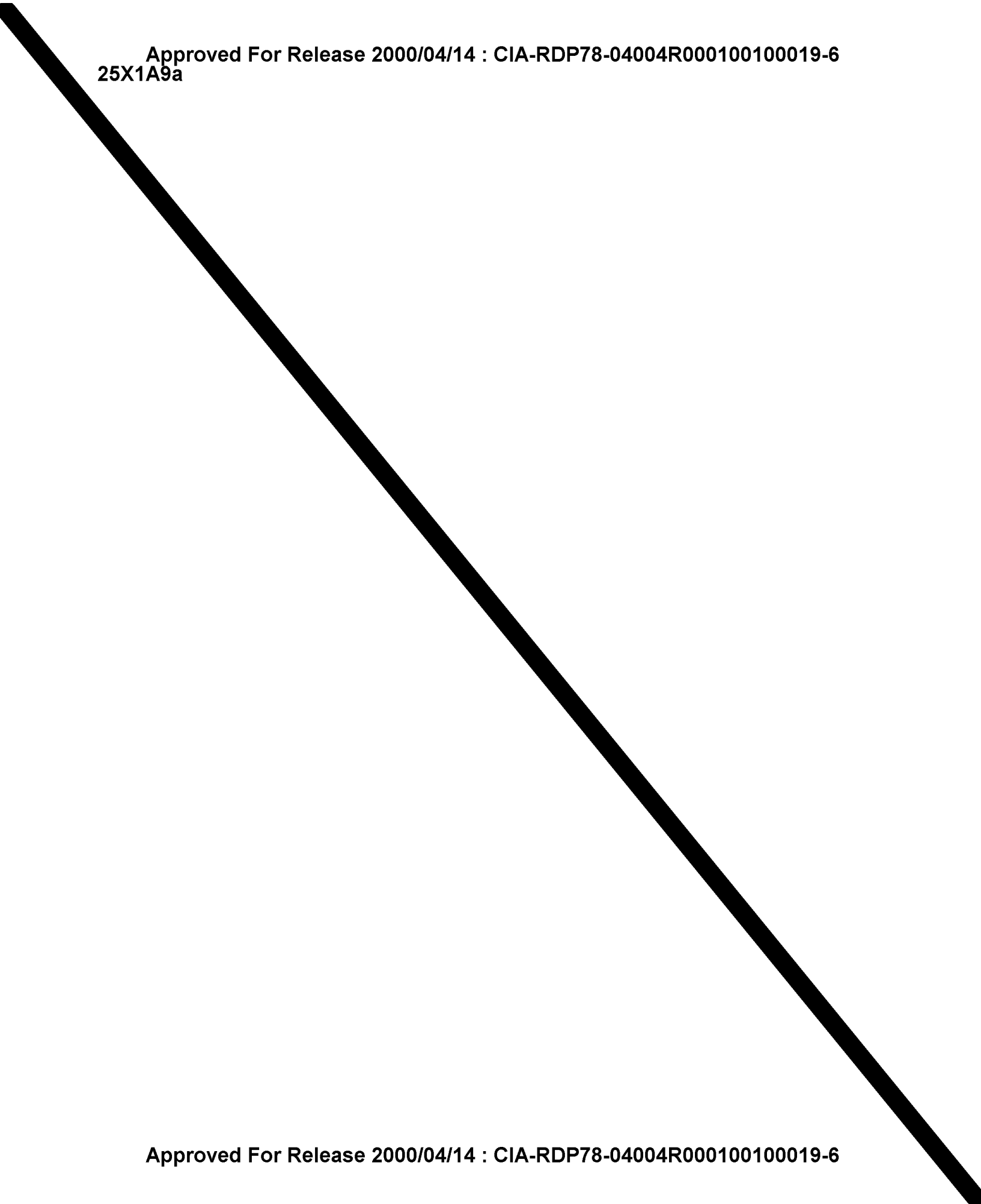

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OFFICE OF SECURITY

PHYSICAL SECURITY ACTIVITIES

Month of FEBRUARY 19 58

| ACTIVITY | NUMBER | |
|---|---|---|
| 1. Security violations investigated and charged (Open safes, etc.) | 29 | |
| 2. Other security violations investigated and reported (Lost documents, etc.) | 38 | |
| 3. Night security inspections of offices by NSOs | 135 | |
| 4. Other security matters handled by NSOs after hours and other technical and related activities | 1613 | |
| 5. Counter audio surveillance/inspections (Manhours on Laboratory work 80) | 107 | 18 domestic<br>89 overseas |
| 6. Physical security surveys | 28 | |
| 7. Safe combinations changed | 1041 | |
| 8. Safes repaired | 478 | |
| 9. Identification processes performed | 92 | |
| 10. Regular, Limited and Special badges issued | 540 | |
| 11. Visitor Passes issued (Total) | 6602 | |
| General | 4034 | |
| Applicants | 588 | |
| Forgotten badges | 454 | |
| Deliveries, etc. | 1526 | |
| 12. Classified waste collected and destroyed (pounds) | 138,800 | |
| 13. Armed escort of classified material (domestic trips) (Man-hours expended 39½) | 7 | |
| 14. Safety inspections, investigations & miscellaneous safety actions* | 54 | |
| *1500 Safety posters distributed | | |
| 15. Physical Security actions for overseas stations. | 61 | |
| 16. Other domestic physical support actions. | 45 | |



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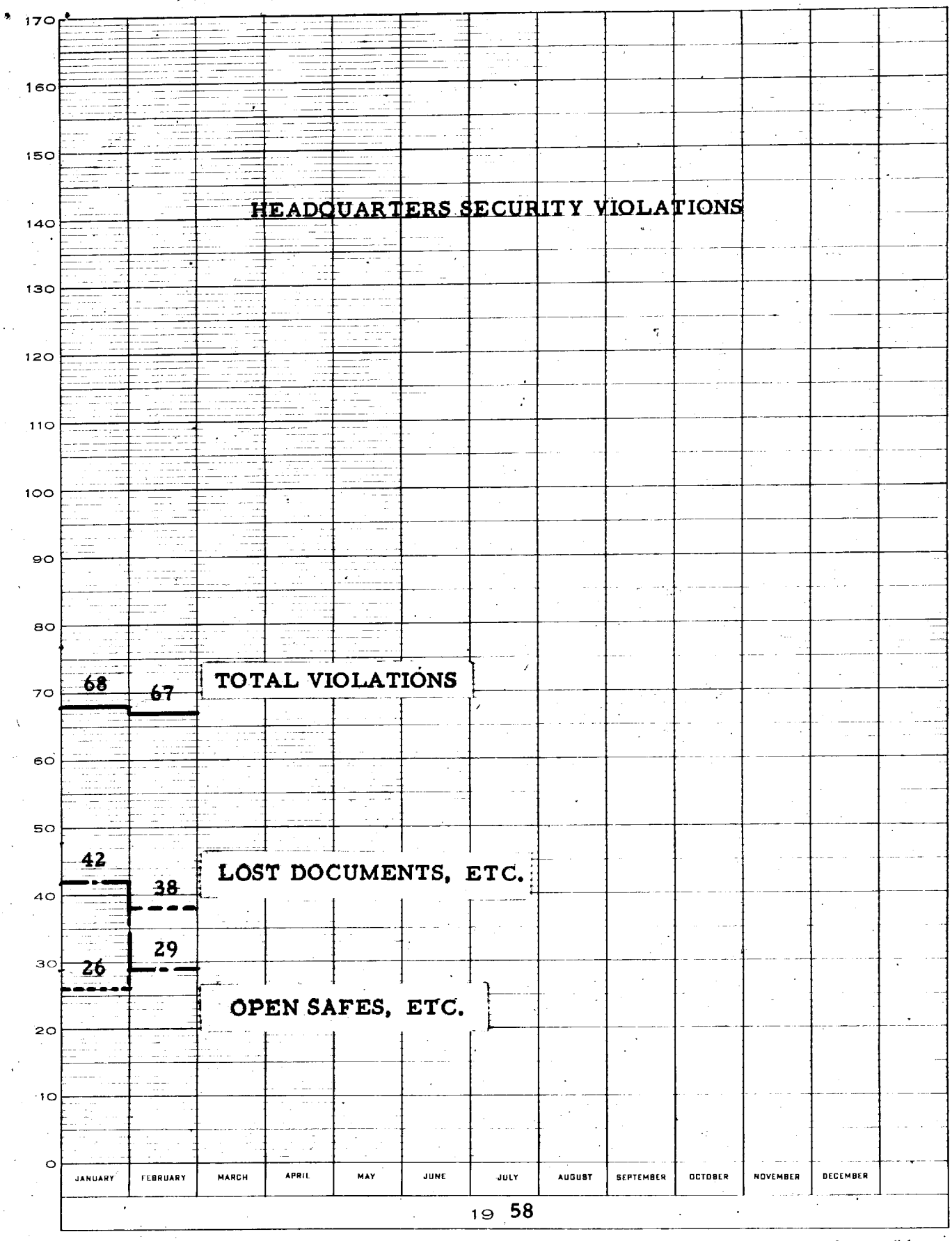


Chart #6

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